rpa
rural payments agency

Promotion of Agricultural Products in Third Countries (Non-EC) EXP4

Application for payment – itemised breakdown of heading expenditure

EC Regulation no. 3/2008 and 501/2008 as may be amended

Notes about this form

A Please use BLOCK CAPITALS.

B Please complete one copy of this form for each budget heading and attach to claim form EXP2 or EXP3 as applicable.

Note: Line-by-line detail can be supplied in spreadsheet format.

C Please continue on additional sheet if necessary.

D If you need help to fill in this form, please contact the Promotion Section on 0191 226 5338/5656.

E Please initial and date any corrections.

F Please do not use correction fluid on this form.

Data Protection – Defra is the data controller for any personal data that you give to the Rural Payments Agency. Your personal information will be protected in line with the Data Protection Act 1998. We will use the data mainly to support the application it relates to. We may also use it in line with the Data Protection Act, for other purposes as we explain in scheme guidance and on the Access to Information pages on our website: http://rpa.defra.gov.uk/rpa/index.nsf/home, then put 'Access to Information' into the search box. If you have any questions on our Data Protection policy please telephone our Customer Service Centre.

Part A – General details

To be filled in by the applicant

Name and address of organisation

Post code

Status: sole proprietor ☐ partnership ☐ company ☐ trust ☐

If other, please specify:

Tel no. incl area code

Fax no. incl area code

Trader registration no.

Approved measure

Claim 1st ☐ 2nd ☐ 3rd ☐ Final ☐

Period from to

Invoice number or reference	Invoice date	Date paid from contract A/C	Euro exchange rate	Invoice amount paid excluding VAT

Invoice number or reference	Invoice date	Date paid from contract A/C	Euro exchange rate	Invoice amount paid excluding VAT
			Total	

Declaration

I have given details that are true and complete to the best of my knowledge and belief.

WARNING: any person who makes a false declaration may be prosecuted. A false or inaccurate statement can lead to loss of entitlement and recovery of any payments made.

Signature	
Name (BLOCK CAPITALS)	
Capacity of person signing - *please specify* (for example: sole proprietor, partner, director)	
Date	

Rural Payments Agency, Lancaster House, Hampshire Court, Newcastle upon Tyne, NE4 7YH.
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