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5. Moving your cattle

5.1 What is a cattle movement?

A cattle movement takes place when live cattle move 'on' or 'off' a holding. Some examples are:

- a private sale where an animal moves 'off' one farm and 'on' to another;
- moving from a farm to a slaughterhouse or market;
- moving from a market or showground to a farm; or
- moving between separately managed herds at the same farm.

Remember: we must receive information about movements within three days of the movement taking place.

You need to tell us when an animal moves 'on' or 'off' your holding, including when you take an animal to market, even if it is not sold there, and when you bring an animal from a livestock market, even if it was one you took and did not sell.

Your farm register must have full details of the movements including where the animal came from or where it moved to. See section 7 for more information.

You must make sure that the animal has its correct identification documents with it when it moves holdings, and give them to the new keeper (see sections 4.1 and 4.2). It is against the law to move an animal

without its official documents. It is also against the law to move an animal which is incorrectly tagged and does not meet the relevant tagging rules.

You do not need to send us movement information if the animal dies on your holding but you must return the passport to us within seven days.

You must follow TB pre-movement testing requirements. You can find more information relevant to your area, or information about exemptions, on the websites for Defra, Scotland or Wales or from your AHVLA regional office.

5.2 Why we have to be told about 'on' and 'off' movements

European legislation requires both 'on' and 'off' movements to be reported to ensure a complete movement history from birth to death.

5.3 Standstills

The movements of animals are restricted. This is to reduce the risk of spreading disease within livestock.

For current details of the restrictions, please contact your local AHVLA office or look on the websites for Defra, Scotland or Wales.

5.4 Movements of hire bulls

Whenever a hire bull leaves your holding, even for a short period of time, you must report it as an 'off' movement and give the passport to the new keeper. The keeper hiring the bull must also report

the movement 'on' to their holding. The passport must always be kept with the keeper of the hire bull.

When the hire bull returns to your holding, the movements 'off' the previous holding and 'on' to yours must be reported to us.

5.5 How to tell us about cattle movements

a CTS Online – www.bcms.gov.uk

You can report movements using our website, CTS Online. It is one of the quickest, easiest and safest ways to report your animals' movements. It reduces paperwork and as it validates some of the information, there is less chance of mistakes being made. You can report movements 'on and off', 'off and on' or 'on and dead' in one go. You can also use it with some farm software packages, and it's free. You can print off a receipt for the information you send us. See section 9 for more details.

b Farm software

This is a quick and easy way to let us know your cattle movements using your farm software package. You only input your information once and you can print off a receipt for your records.

This method is accurate as it pre-validates some of the information you send us, which saves time correcting errors. We don't charge you for sending us information in this way. See section 10 for more details.

c CTS Self Service Line - 0845 011 1212 Welsh Language – 0845 011 1213

You can report movements using our automated telephone system, CTS Self Service Line. This is available 24 hours a day,

7 days a week. You will be provided with a reference number at the end of the phone call. See section 11 for further details.

d Using an Agent

You can use an agent to act for you. In Scotland, it is a Ministerial requirement that markets report cattle movements on and off farms for their clients. Markets in England and Wales may also report your movements for you electronically. Slaughterhouses may also do this. Please check with them if they are reporting the movement to or from your holding for you. If they are not doing this, you must report the movement. Please make sure you give us the correct information. If they are reporting the move for you, you are still responsible for making sure we receive the movement information. You can do this easily using CTS Online or a farm software package.

e Movement cards (CPP13)

You can tell us about movements using movement cards if you have a chequebook-style passport for the animal (CPP13) or a certificate of registration (COR).

Only use **black** ink to fill in movement cards.

Please use the prepaid envelopes we have sent you **and post straightaway** to the following address.

**BCMS
PO Box 301
Sheffield
S95 1AB**

If you need more envelopes, please contact us and we will send you some. If you are a new keeper, let us know if you need them and we will send you some.

5.6 How to fill in a movement summary

a Single-page passport (CPP52)

Space for other information Place your holding address label here <i>Rhowch label cyfeiriad eich daliad yma</i> 1 Movements must be reported within three days <i>Rhaid adrodd symudiadau o fewn tridiau</i> Gofod ar gyfer unrhyw wybodaeth arall	Date of movement ON holding / Dyddiad CYRRAEDD y daliad D D M M Y Y Signature Llofnod 2
	Date of movement OFF holding OR through market Dyddiad YMADAEL â'r daliad NEU fynd drwy'r farchnad D D M M Y Y Signature Llofnod 3

- 1** When you buy an animal you must attach your bar-code label in the next available space.
- 2** Enter the date the animal moved 'on' your holding; and sign the passport.
- 3** If the animal moves 'off' your holding, you must fill in the date of the 'off' movement and sign this section again before handing the passport to the new keeper.

b A chequebook-style passport (CPP13)

You should fill in the movement summary in the same way as the single-page passport (CPP52).

c Animals with certificates of registration

If an animal has a certificate of registration and a blue and green passport, you must also fill in the movement summary section on the passport in the same way as the single-page passport (CPP52).

5.7 Continuation sheet

When the movement summary is full you can either return the passport to us to reissue or use a continuation sheet. You can print a continuation sheet from the BCMS pages of

our website at rpa.defra.gov.uk; you can photocopy the back of the address carrier; or you can phone our helpline to request one.

You can use a continuation sheet for any passport you have (not just a single-page passport). But you **must** write the ear-tag number on the top of the continuation sheet and attach it securely to the correct passport. The continuation sheet forms part of the official passport.

5.8 Movements to and from shows

All movements 'on' and 'off' showgrounds must be reported to us. When an animal moves to and from a showground, you need to do the following.

- Report a movement 'off' your holding.
- Report the movement back 'on' to your holding.
- Fill in the movement summary section on the passport for your 'off' and 'on' movement.

The show secretary reports movements 'on' and 'off' the showground, and fills in the movement summary for the movement 'on' and 'off' the showground.

Remember: you must tell us about movements within three days.

a Reporting show movements

You can report movements using CTS Online, a farm software package, CTS Self Service Line or an agent. If you have a chequebook-style passport (CPP13) or a COR, you can send us a movement card.

b Documents you must take to the show

You must have a valid passport for each animal that you take to the showground (see section 4.2 for more information).

Without the correct document, the show secretary will not be able to accept the animals, report movements to us or record movement details in the passport.

5.9 Movement licences for calves

You cannot move any live animal without a full passport. If you need to move a calf for welfare reasons or for exceptional circumstances such as flooding or fire before you receive its passport, you must contact us straightaway.

You will need to give us:

- the information required to apply for a cattle passport;
- the movement information; and
- information about the new keeper of the animal.

We will send a movement licence to you by post, fax or e-mail. You must send the movement licence with the animal when it moves and the new keeper must return it to us.

If the information you have given us passes our validation checks, we will send a passport (CPP52) to the new keeper. If the information does not pass our checks, we will contact you and the new keeper in order to correct the information. If we are unable to correct the information, we will issue the animal with a notice of registration (CPP35).

This only applies to calves under 27-days old. It does not apply to calves that have been refused a passport already.

5.10 Movement licences for pre-August '96 animals

Movement restrictions apply to all cattle born or reared in the UK before 1 August 1996. All keepers of these cattle have been issued with restriction notices for their pre-1 August 1996 animals. If you wish to move one of these animals you must apply to the AHVLA Specialist Service Centre at Worcester for a 'Movement Licence for bovines born or reared in the UK before 1 August 1996' before you move it off your holding. This also applies when moving an animal between linked holdings.

All movements of pre-1 August 1996 animals must be reported to us in the normal way.

A licence will not be issued for movements to a market, a slaughterhouse or a cattle dealer.

5.11 If an animal is lost or stolen

You must report the loss or theft of an animal to the police. You should return the passport or COR to us within seven days of becoming aware of the loss or theft. If the animal is later recovered, you must contact us for a replacement passport.