

You should ensure that this completed form reaches your processing site on or before **17 May 2004** if you want to claim:

- Arable Area Payments
- Beef Special Premium
- Suckler Cow Premium
- Extensification Payment
- Hill Farm Allowance
- Aid for Grain Legumes
- Hops Income Aid and/or Special Temporary Measures Compensation
- Less Favoured Area Supplement under the Sheep Annual Premium Scheme.

Unless exempt from stocking densities and not claiming Extensification Payment

- Dairy Premium and Additional Dairy Payment
- The new Energy Crops Aid
- Protein Crop Premium
- Area Payment for Nuts

Before you start to complete this form **read the IACS 2003 Booklet (IACS 1) and the 2004 Supplement very carefully.** If you complete this form incorrectly, you may lose some or all of the payments which you are claiming. Please **use BLOCK LETTERS and BLACK INK THROUGHOUT.** Any alterations must be signed and dated by you – do **NOT use correcting fluid on any part of this form.**

SECTION I : GENERAL INFORMATION

1. If the details printed below are incorrect or absent, please complete question 3 on the next page.
2. (a) Name
(b) Business name
(c) Address

(d) Main holding number
(e) Telephone No.
(f) Vendor No.

IACS 2 (2004)

DO NOT DETACH



IACS 2004 Area Aid Application (Arable and Arable/Forage Farmers)

Your area aid application form was received by the RPA processing office on the date shown. **Keep this receipt safely until the relevant claims have been paid in full.** It does not imply that your claim will be paid or that your application is complete, but it does provide proof that your application was received by the RPA processing site on that date.

If you are claiming Beef Special Premium, Suckler Cow Premium or Sheep Annual Premium you must complete a separate claim form AS WELL AS your Area Aid Application. Claim forms are available from your RPA processing site.

IACS 2 (2004)

SECTION I : GENERAL INFORMATION (continued)

If no name and address appear on page 1, or if the details printed are incorrect, please complete question 3.

3. (a) Title (e.g. Mr/Mrs/Miss/Ms) Initials
Surname
(b) Business name
(c) Full postal address for **correspondence**

Town
County
Postcode Country (if not UK)
County Parish Holding
(d) Main holding number
(e) Telephone No. (including national dialling code)

If you have entered a new or amended name, business name or address on this page please also write your full amended details on the slip below. This will be detached and sent to you as an acknowledgement that your application has been received.

4. (a) If applicable, fax number (including national dialling code)
(b) If applicable, mobile telephone number
(c) If applicable, e-mail address

DO NOT DETACH

Name and full postal address

Receipt Stamp

If there is insufficient space to answer any questions you may provide information on separate sheets of paper. Please indicate on page 9 that you have done so and how many sheets you have used. Please indicate the question number and holding number to which the information relates, sign and date each sheet and attach securely to this form.

SECTION I : GENERAL INFORMATION (continued)

Tick as appropriate

5. (a) Are you completing an area aid application form for this business for the first time? YES NO
- (b) Are you claiming non-food set-aside payments under the Arable Area Payments Scheme? YES NO

6. **Please list opposite, the holding numbers and areas for any other land covered by this application which you farm.** Do **NOT** include here any details of land you are renting on a short-term basis (e.g. grass keep). You should record such land on a blank Field Data Printout.

(1 acre = 0.405 hectares)

County	Parish	Holding	Total area which you farm on this holding (hectares)

7. Was the business which is the subject of this area aid application formed after 30 June 1992? YES NO

If **YES** please give the reasons for forming the business opposite. (You need not complete this question if you have done so in a previous year).

8. (a) **Do you farm any other land** yourself either as an individual or through any other business which farms land in the United Kingdom **whether or not it is the subject of a separate area aid application or a claim for Suckler Cow Premium and/or Beef Special Premium in 2004?** YES NO

If **NO** please go to question 9 overleaf.

- (b) If **YES** give the name and address and **main** holding number of the land farmed by each business. (Include details of any businesses in which you are a partner, or in which you own at least 3% of the shares.)

Name and address of business	Main holding number and nature of involvement			If the business was formed AFTER 30 JUNE 1992 please give the reasons for its formation
	County	Parish	Holding	

Please provide information on any further businesses on separate sheets of paper

- (c) If you have provided details of any businesses in the above table, has RPA, Defra or MAFF already deemed the business which is the subject of this area aid application to be separate from those other businesses? YES NO
- (d) If **YES**, can you confirm that no changes to the structure of the businesses concerned has taken place since the decision was made? YES NO
- (e) If there have been changes to the structure of the businesses since RPA made a decision on their separateness, please provide details of those changes on a separate sheet.

SECTION I : GENERAL INFORMATION (continued)

Sheep Producers

Tick as appropriate

9. (a) Have you submitted a claim under the Sheep Annual Premium Scheme (SAPS) 2004? YES NO
- (b) If members of the Sheep Business farm on other holdings, have they applied separately for Sheep Annual Premium in 2004? YES NO
- If **YES** please give below the names and addresses of the other members.

- (c) If the Business has nominated a person to submit information about the forage area other than the member nominated to complete this IACS application, please provide their details here:

	Postcode
Tel. No. (including national dialling code)	

England Rural Development Programme Schemes

Tick as appropriate

10. Indicate by placing a tick in the boxes below if you have entered, or if you intend to enter in 2004, into a management agreement under any of the following Schemes:
- | | In scheme | Intend to join |
|--|--------------------------|--------------------------|
| • Energy Crops Scheme | <input type="checkbox"/> | <input type="checkbox"/> |
| • Environmentally Sensitive Areas Scheme | <input type="checkbox"/> | <input type="checkbox"/> |
| • Countryside Stewardship Scheme (including Arable Stewardship) | <input type="checkbox"/> | <input type="checkbox"/> |
| • Habitat Scheme (closed for applications from December 1999) | <input type="checkbox"/> | |
| • Organic Aid Scheme (closed for applications from April 1999) | <input type="checkbox"/> | |
| • Organic Farming Scheme | <input type="checkbox"/> | <input type="checkbox"/> |
| • Moorland Scheme (closed for applications from October 1999) | <input type="checkbox"/> | |
| • Farm Woodland Scheme/Farm Woodland Premium Scheme | <input type="checkbox"/> | <input type="checkbox"/> |
| • Woodland Grants Scheme | <input type="checkbox"/> | <input type="checkbox"/> |
| • Entry Level Scheme Pilot (closed to applications from June 2003) | <input type="checkbox"/> | |

If you have ticked ANY of the boxes above you must enter the scheme code (see the IACS 2003 Booklet and the 2004 Supplement) for the relevant field(s) under Column S of your Field Data Printout.

Aid for Grain Legumes

11. Do you intend to claim **Aid for Grain Legumes** (i.e. chick peas, lentils, vetches) in 2004? YES NO
- If **YES**, you must list those fields only in column T of the Field Data Printout.
You may **not** make a claim if the crops concerned are entered for Seed Production Aid.

Other EC Aid Regimes

12. Indicate by placing a tick in the boxes below if you are claiming under any of the following aid schemes:
- | | | |
|--|--------------------------|--|
| • Dehydrated Fodder Scheme | <input type="checkbox"/> | If you have ticked any of the boxes opposite the relevant fields must be entered under column T of your Field Data Printout. The fields cannot be claimed as forage areas. Also, they cannot be |
| • Seed Production Aid | <input type="checkbox"/> | claimed for AAPS except where linseed, fibre flax or spelt wheat |
| • Hops Income Aid and/or Temporary Special Measures Compensation | <input type="checkbox"/> | are grown for seed or crops undersown with grass, where the grass is to be claimed under the Dehydrated Fodder Scheme. |

SECTION II : FORAGE AREA

Tick as appropriate

13. Have you entered any land as forage in Columns H - J of the Field Data Printout?.....YES NO
- If **NO**, go straight to question 16.
 - If **YES**, complete this section.

hectares

14. (a) What is the **total** amount of forage area declared (in columns H and J)?
- (b) Is **all** the land that you have declared as forage area available to you for 7 months starting between 1 January and 31 March 2004?YES NO
- If **NO**, please enter the details below:

Field Data Printout sheet number	Field Data Printout line number	Between which dates in 2004 will the land be available to you?	If the land first became available to you after 31 March 2004 please give the name and address of the person to whom the land was previously available

Shared grazing

15. Do you share with a producer who does not form part of your business any of the grazing (other than registered common land) which you have listed as part of your forage area in the Field Data Printouts?YES NO
- If **NO** please go to question 16.
 - If **YES** please give details below.

Field Data Printout sheet number	Field Data Printout line number	Main CPH number of other users	What is your percentage share of the grazing?

SECTION II : FORAGE AREA (continued)

Common land (Do NOT enter these details on your Field Data Printout)

Tick as appropriate

16. Do you have grazing rights on registered common land which you intend to claim for in this Scheme year? YES NO
- If **NO** please go to Section III.
 - If **YES** please complete tables 17(a) and/or 17(b) below.

17. (a) Please complete all of the relevant columns in the table below with details of the registered rights which are available to you in 2004 and which you wish to claim as part of your forage area in 2004. As your rights to graze may be expressed as a number of animals (by species); or as a total number of Livestock Units (LUs); or by area, you should complete column (A) or (B) or (C) for each area of registered common land, as appropriate.

Your registered rights				
Name of common including CL number if known	(A)		(B)	(C)
	Number and type of animals you are entitled to graze		Total LUs you are entitled to graze	Area (hectares)
	No.	Type		

- (b) Please complete the table below with details of any other grazing rights on registered common land which are available to you (e.g. because you are borrowing another grazier's rights etc.) and which you wish to claim as part of your forage area in 2004. As your rights to graze may be expressed as a number of animals (by species); or as a total number of Livestock Units (LUs); or by area, you should complete column (A) or (B) or (C) for each area of registered common land, as appropriate.

Other rights					
Name of common including CL number if known	Name of rights holder and CPH number if known	(A)		(B)	(C)
		Number and type of animals you are entitled to graze		Total LUs you are entitled to graze	Area (hectares)
		No.	Type		

SECTION III : ARABLE AREA PAYMENTS

Tick as appropriate

18. Are you claiming Arable Area Payments in 2004?

YES NO

- If **NO** please go straight to Section IV.
- If **YES** please complete this Section (you can go straight to question 25 if your claim does not include set-aside)

Please read the relevant paragraphs of the IACS 2003 Booklet (IACS 1) and the 2004 Supplement, and also refer to the Arable Area Payments Scheme Explanatory Guide 2002 and 2004 update before completing this Section.

19. Please indicate whether the set-aside land included in your area aid application includes:

- (a) any strips at least 20 metres wide YES NO
- (b) any strips between 6 and 20 metres wide
alongside prescribed environmental features YES NO
- (c) any part-fields YES NO
- (d) any whole fields YES NO

20. Are you counting land entered into the Farm Woodland

Premium Scheme against your set-aside requirements? YES NO

If **YES** please give the area hectares

21. Have you also set additional land aside on a voluntary basis? YES NO

If **YES** and if you have set aside in excess of 50% of your AAPS claim
(for which you must rely on one of the following exemptions):

- was all the land previously in the Five Year Set-aside Scheme? YES NO
- is all of the set-aside land being used to
grow multi-annual crops for biomass production? YES NO
- was the land previously in an arable reversion option of an EC
agri-environment scheme (e.g. PAS option of the Nitrate Sensitive Area Scheme)? YES NO

22. Do you have land entered into multi-annual set-aside? YES NO

23. Are you counting set-aside land in one yield region
against arable crops in another yield region? YES NO

If **YES**, does the land concerned form part of an
uninterrupted area straddling the border of both regions? YES NO

24. If you are counting set-aside in one region against arable crops in another region, please complete the box below:

Area of arable crops (hectares)	Yield region of related arable crops	* Area of related set-aside land (hectares)	Yield region of land set aside

* Please ensure that the figure entered in this box complies with the rules set out in the Arable Area Payments Explanatory Guide 2002 and 2004 update

SECTION III : ARABLE AREA PAYMENTS (continued)

Land you no longer occupy

Tick as appropriate

25. If you have transferred land, are you claiming Arable Area Payments on fields which you no longer occupy? YES NO

If **YES** please give below the name and address of the current occupier:

Name and address of current occupier	
Field Data Printout sheet number	
Field Data Printout line number	

Durum wheat supplement

26. Are you claiming durum wheat supplement in 2004? YES NO

Summary

27. Please complete the boxes below (giving the area to 2 decimal places).

I am claiming Arable Area Payments on:

	Yield Region		Yield Regions											
	England		Wales LFA		Wales Non-LFA		Scotland LFA		Scotland Non-LFA		N. Ireland LFA		N. Ireland Non-LFA	
	hectares	%	hectares	%	hectares	%	hectares	%	hectares	%	hectares	%	hectares	%
Cereals (excluding durum wheat with supplement)														
Durum wheat on which supplement claimed														
Linseed, fibre flax and hemp on AAPS eligible land														
Maize (excluding sweetcorn)														
Oilseeds														
Protein														
Sweetcorn (excluding maize)														
Compensated set-aside														
Uncompensated set-aside:														
• land in forestry/ agri-environment schemes														
• land on which sugar beet, jerusalem artichokes or chicory grown for non-food use														
TOTAL		100		100		100		100		100		100		100
Fibre flax and hemp on AAPS ineligible land														
Set-aside to support fibre flax and hemp on AAPS ineligible land														
TOTAL		100		100		100		100		100		100		100

SECTION IV : SUPPORTING DOCUMENTS

You may need to attach certain supporting documents to this form. Please indicate in the appropriate boxes below **the number of documents you have attached**. For safety, please also write your **main holding number** on **each** document.

I have attached the following documents:

- | | |
|--|--|
| <ul style="list-style-type: none"> ■ Field Data Printout ■ sketch maps (to show temporary sub-division of fields) ■ application for field numbers (IACS 22) ■ contract(s) with a collector or first processor for crops grown on set-aside land for non-food use ■ other additional documents | <p><i>Specify number</i></p> <input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/> |
|--|--|

Tick as appropriate

- | | |
|--|---|
| <ul style="list-style-type: none"> ■ written authority allowing one partner to sign for the partnership ■ written authority appointing an agent ■ a list of any other documents attached to this form | <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
|--|---|

Specify number

- | | |
|---|---|
| <ul style="list-style-type: none"> ■ if claiming under the New Energy Crops, copies of the contracts | <input style="width: 80px; height: 20px;" type="text"/> |
|---|---|

If growing certain categories of rapeseed:

- | | |
|---|--|
| <ul style="list-style-type: none"> ■ contract(s) with approved buyer for high erucic acid rapeseed on which I am claiming Arable Area Payments ■ contract(s) for a specific food use with an approved buyer for Jet Neuf or Bienvenu rapeseed on which I am claiming Arable Area Payments ■ agreement(s) covering production of rapeseed grown for seed production or research | <p><i>Specify number</i></p> <input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/> |
|---|--|

If claiming durum wheat supplement:

- | | |
|--|--|
| <ul style="list-style-type: none"> ■ copies of contract(s) under which durum wheat sown ■ copies of seed invoices and official seed labels | <input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/> |
|--|--|

If claiming fibre flax or hemp:

- | | |
|--|---|
| <ul style="list-style-type: none"> ■ contract(s) with processor authorised to process flax or hemp straw ■ copies of original official seed labels or seed invoices for fibre flax ■ copies of original official seed labels for hemp | <input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/> |
|--|---|

SECTION V : EXTENSIFICATION PAYMENT

Please read the Cattle Scheme Notes for Guidance 2004 (BSL 1) and Annex 2 of the IACS 2003 Booklet (IACS 1) and the 2004 Supplement before completing this Section.

Please note that Extensification Payment (EPS) will only be paid on animals for which you have received BSPS or SCPS premium in the same scheme year. Therefore if you will not be claiming under these schemes in 2004 please do not claim for EPS.

Do you wish to claim Extensification Payment in 2004?

- YES Please complete the details below.
- NO **Please go to Section VI.**

I wish to claim under the following Extensification Payment Scheme option: *(Tick ONE box only)*

- **Standard Scheme** OR
- **Simplified Scheme**

If you are claiming under the **Simplified Scheme**, please tick one of the boxes below.

I agree to keep my stocking density: *(Tick ONE box only)*

- below 1.4 LU/hectare OR
- equal to or below 1.8 LU/hectare

SECTION VI : SHEEP ANNUAL PREMIUM SCHEME LESS FAVOURED AREA SUPPLEMENT

Please read the SAPS 2004 Notes for Guidance (SAP 2 (2004)) and the SAPS LFA Supplement sections of the IACS 2003 booklet and the 2004 Supplement before completing this Section.

Tick as appropriate

- Is the majority of your holding which is used for agriculture within the Less Favoured Area and do you hold LFA quota? YES NO
- If YES, do you wish to claim the Sheep Annual Premium Less Favoured Area Supplement in 2004? YES NO

SECTION VII : HILL FARM ALLOWANCE 2005

Please read the Hill Farm Allowance section of the IACS 2003 Booklet and 2004 Supplement before completing this section.

Tick as appropriate

- Do you wish to claim for Hill Farm Allowance in 2005? YES NO

If YES, please complete details below, if 'NO' please go to Section VIII.

SECTION VII : HILL FARM ALLOWANCE 2005 (continued)

- Do you hold Milk Quota? YES NO
If **YES**, what is your RPA Trader registration number?
- Is any of your LFA forage land registered as converted to organic production and not benefiting from payment under the Organic Aid Scheme or Organic Farming Scheme? YES NO
If **YES**, what is your organic licence number/registration number?
- Do you farm any LFA land in Scotland, Wales or Northern Ireland? YES NO
If **YES**, do you wish to claim under the:
 - Scotland (Less Favoured Areas Support Scheme)?
 - Northern Ireland (Less Favoured Area Compensatory Allowance)?
 - Wales (Tir Mynydd Scheme)? ..

SECTION VIII : DAIRY PREMIUM SCHEME

Please read Annex A of the 2004 IACS Supplement before completing.

- Do you wish to claim for Dairy Premium in 2004? YES NO
- Do you wish to claim for Additional Dairy Payment in 2004? YES NO
If **YES**, please enter the land cover in column T on form IACS 11 and confirm your RPA Trader Registration Number here

SECTION IX : NEW ENERGY CROPS AID

Please read Annex B of the 2004 IACS Supplement before completing.

- Do you wish to claim for the New Energy Crops in 2004? YES NO

SECTION X: PROTEIN CROP PREMIUM

Please read Annex C of the 2004 IACS Supplement before completing.

- Do you wish to claim for Protein Crop Premium in 2004? YES NO

SECTION XI: AREA PAYMENT FOR NUTS

Please read Annex D of the 2004 IACS Supplement before completing.

- Do you wish to claim for Area Payment for Nuts in 2004? YES NO

Please complete Section XII and, if appropriate, the authorisation for an agent or partner to make the area aid application.

SECTION XII : DECLARATIONS AND UNDERTAKINGS

I declare that:

- if relevant to my application, I have checked the information given on the Field Data Printout and have made any necessary amendments;
- I have given complete and accurate information about all the land and any animals which I farm on an individual basis in the United Kingdom and about any other business, company or partnership in which I have an interest and any land which I no longer farm but on which I am claiming Arable Area Payments;
- I have read the IACS 2003 Booklet (IACS 1) and, the 2004 Supplement and, if relevant to my application, the current versions of the Explanatory Guide for the Arable Area payments Scheme (AAPS) and relevant AAPS leaflets, the Cattle Scheme Notes for Guidance, the Sheep Annual Premium Scheme Literature, the England Rural Development Programme (ERDP), the Aid for Grain Legumes Scheme and any other scheme literature relevant to my claim and I have complied with all relevant provisions of the Integrated Administration and Control System and the appropriate aid schemes; and
- I have not claimed under any other Scheme (except where it is specifically authorised under the terms of that scheme) for any parcels of land for which I have claimed Arable Area Payments (including any set-aside payments) or, as the case may be, Aid for Grain Legume payments, or which have been declared as forage area.

I undertake that:

- I will comply with all relevant provisions of the Integrated Administration and Control System and the relevant aid schemes;
- if I have claimed Arable Area Aid Payments on set-aside land planted with multi-annual crops, in the event of the utilisation or sale of the raw materials produced from such multi-annual crops, such raw materials will be put to the uses set out in Annex III to Commission Regulation 2461/1999 as amended;
- if I have claimed under the Extensification Payment Simplified Scheme I have complied each day from 1 January 2004 with the stocking density indicated in Section V up to the date of this application, and will continue to comply with that stocking density until midnight on 31 December 2004;
- if I have claimed for Hill Farm Allowance I will continue to use at least 10 hectares of LFA forage land for agricultural purposes for 5 years from the first payment of compensatory allowances unless I am released from that undertaking;
- if I have claimed the Additional Dairy Payment and/or the Dairy Premium I will have produced or marketed milk during the 2003/2004 quota year or will begin production before 17 May 2004;
- if I have claimed an area payment for Nuts I have complied with the orchard size and tree density required;
- I will provide any additional information relating to this application that the relevant Agricultural Department(s) may reasonably require;

- I will allow officers of the relevant Agricultural Department(s) or their duly appointed Agents and those persons accompanying them access to count any animals and inspect any land which I farm and any relevant equipment, storage facilities and farm records in order to verify the accuracy of the information in this application and I will give them all reasonable assistance for that purpose;
- I will keep and make available to officers of the relevant Agricultural Department(s) or their duly authorised agents all the records and information needed to establish my compliance with the undertakings I have given and the accuracy of the information provided in this application for 4 years from 17 May in the scheme year in respect of which this application is lodged in the case of livestock schemes, and for 4 years from the end of the year in which the crop was harvested in the case of Arable Area payments; and
- I will repay on demand any aid received, together with interest, if I am asked to do so by the appropriate Agriculture Department as a consequence of a breach of the rules, or of the declaration made or the undertakings given in this application, or of any relevant changes in my circumstances including changes to my forage area or my payments under SAPS 2004 and/or SCPS 2004, which will reduce my entitlement to HFA and I will repay on demand any aid overpaid to me by that Department.

I understand that my non-compliance with any of these declarations and undertakings may result in the application of the penalties set out in the IACS 2003 booklet (IACS 1) and the 2004 Supplement.

Signed by or
on behalf of applicant

Date

Name in
BLOCK LETTERS

Status

(e.g. Applicant, Applicant's Agent,
Company Secretary, Partner etc.)

Applicant's date of birth if under 18

This application MUST be signed by the applicant or by an agent authorised in writing by the applicant.

The data you have provided in this claim form are subject to the provisions of the Data Protection Act 1998. Please refer to the "Data Protection" paragraph of the IACS 2003 Booklet (IACS 1) and the 2004 Supplement for information on the purposes for which we will use the data.

WARNING: if you knowingly or recklessly make a false statement to obtain payment of aid to yourself or anyone else, you risk prosecution and may be liable to fines not exceeding level 5 on the standard scale or to imprisonment. You also risk the loss of all the aid which you have claimed this year under the Schemes listed on the front page of this form and of your entitlement to claim under these Schemes next year.

Please check that you have completed all the relevant questions and columns and that you have included all necessary supporting information before posting your application.

Please turn over the page and, if appropriate, complete the authorisation for an agent or partner to make the area aid application.

**AUTHORISATION FOR AN AGENT OR PARTNER
TO MAKE THE AREA AID APPLICATION (2004)**

A new Authorisation must be completed every year

I/We (name(s))

hereby authorise (name)

business name (if applicable)

of (address)

to make this area aid application on my/our behalf. I/We understand that any information given by them will be deemed to have been provided by me/us and I/we will be subject to any penalties from the Regulations which apply.

Name(s)	Signature(s)	Date

You are advised to keep a copy of this form.